



Hunt Engineering Company (HUNT) located in Malvern Pennsylvania is looking for team members for the Survey Services Department. HUNT's Survey Services team provides services for various clients in Pennsylvania, Delaware, and Maryland; our typical workload includes topographic, utility, airport, transportation, ALTA/NSPS Land Title and bathymetric surveys.

We are currently accepting resumes for a Survey Project Manager and Subsurface Utility Location Technician.

Survey Project Manager

The successful candidate's primary responsibilities will include (but not be limited to) the following:

- Assembles deed mosaics including making minor property line adjustments and correcting closure errors.
- Reviews right-of-way plans prepared either in house or by outside clients as required.
- Reviews courthouse research performed by others to assure correctness and completeness.
- Reviews a wide variety of deliverables prepared by office staff to confirm accuracy and completeness.
- Reviews survey calculations completed by others.
- Downloads and processes complex GPS data and prepares GPS reports as required to submit to DOT, Turnpike Commission or similar agencies.
- Makes boundary line location recommendations in accordance with state laws and statues.
- Prepares monthly progress reports.
- Conducts visits to project sites for various reasons.
- Manages minor to complex survey projects.
- Supervises both field and office staff as required.
- Coordinates the training of staff assigned to the Survey Manager.

This role requires a minimum of one (1) of the following criteria:

- Show prior experience as a Survey Project Manager, or similar role, with another employer.
- Hold a bachelor's degree in surveying or a closely related field from four-year College or technical school.
- Have six (6) to ten (10) years related and progressive experience and/or training, with at least two (2) years being a supervisory role.

Other job requirements:

- Strong communication and organizational skills.
- Familiarity with Civil3D, Trimble Business Center and other commonly used software packages
- Must have reliable transportation to office when required
- Must have a safety mindset
- Exhibit a team attitude and work well with others

The preferred candidate will have a Surveyor in Training certificate or Professional Land Surveyor license in Pennsylvania or another colonial state.

Subsurface Utility Technician

The successful candidate's primary responsibilities will include (but not be limited to) the following:

- Operate instruments and sensing devices needed to complete different types of SUE work assignments.
- Conducts site surveys to identify and mark the location of underground utilities using specialized equipment and techniques.
- Assist in the maintenance of all equipment in a clean and operable manner. Performs calibration checks of equipment as directed by company policy and procedure.
- Measures inverts and documents conditions inside utility structures such as manholes and inlets, frequently requiring the opening of manholes.
- Understanding of underground utility systems, including gas, water, electric, and telecommunications. Knowledge of different types of pipes and cables, ability to read and interpret utility maps and plans.
- Participates in land surveying field work, as required.
- Maintain security clearances for work on port and airport facilities.

This role requires a minimum of three (3) years' documented experience in the role of subsurface utility location.

The work environment is 100% outdoors, therefore the position requires individuals willing to work in changing weather conditions (hot/cold and or wet/dry). Worksite locations vary greatly from urban areas within the Philadelphia region to undeveloped sites throughout the tristate region. Occasional overnight travel is a requirement of the position.

Other job requirements:

- Good communication and organizational skills.
- Mathematical and mechanical aptitude a plus.
- Ability to stand and/or walk during the entire workday; ability to carry up to 50 pounds of equipment and supplies.
- Must have reliable transportation to the office on a daily basis.
- Must have a safety mindset.
- Exhibit team attitude and work well with others.
- Must be dependable including daily punctuality.

HUNT is located in a suburban setting with convenient rail transportation. The firm is a multi-disciplined professional consulting firm that provides land surveying as well as civil and structural engineering and landscape architect services. We offer a comprehensive benefit package, including a 401k with matching contributions, health insurance, tuition reimbursement, and employer paid disability and life insurance. HUNT is classified as a Woman Owned Business Enterprise (WBE) by WBENC and a Disadvantaged Business Enterprise (DBE) by PaUCP.



Interested parties should send their resume via email to sreeser@huntengineering.com or send via regular mail to:

Hunt Engineering Company
Attention: Scott Reeser
101 Lindenwood Drive
Malvern, PA 19355

Be sure to include a current telephone number and a minimum of three (3) references.

Hunt Engineering is an equal opportunity employer, we do not discriminate against any employees or applicant because of race, color, religion, sex or national origin. **Successful candidates will be able to possess a clean driving record and be able to pass security clearances through the TSA and FBI.**

