



Reaching New Heights in PA 2014



Regional Coordinator (RC) Handbook

The Pennsylvania Society of Land Surveyors (PSLS), an affiliate of the National Society of Land Surveyors (NSPS), Surveys PA during National Surveyor's Week 2014 to increase the accuracy of the next National Vertical Datum and increase the public awareness of Land Surveyors and the vital role they play in society. Surveyor's Week is March 16th through 22nd 2014.

Planning

- 1) Recruit volunteers through contact with:
 - a. Individuals
 - b. Companies operating in the Region.
 - c. PSLS Chapters in, or overlapping, the Region.
- 2) Explain to volunteers, and potential volunteers, the benefit of Reaching New Heights for:
 - a. The individual's corporate PR exposure & advertising.
 - b. PSLS PR exposure
 - c. GRAV-D and GPS-Derived Orthometric Heights.
- 3) Solicit PR photo op monument locations from local chapters / region volunteers. Report PR monument information to PR Manager for coordination, support, and talking points. Refer PR volunteer to the PR Handbook.
- 4) Monitor online monument list in your region:
 - a. Identify volunteers in your region.
 - b. Contact volunteers that signed up online to encourage their participation and answer any questions.
 - c. If approached by non-assigned volunteer: Assist with any questions and assign to point group in their vicinity.
- 5) Engage in, or designate another regional individual to engage in, contact with local Science or Health & Safety writers and/or reporters to promote Surveyor's Week Reaching New Heights in PA. Report to PR Manager status of contact.
- 6) Contact Technical Manager with point group, OPUS, and/or other technical questions.
- 7) Contact Coordinator Manager with any other questions.

Preparation for Observations

- 1) Review online map of region to verify individuals have succeeded in point recovery prior to Surveyor's Week. Contact any individuals that haven't



- recovered points yet and determine their participation status and assist if possible.
- 2) Provide status report of any conditions or issues that arise prior to, or during Surveyor's Week, to RC Manager.
 - 3) Monitor Database of regional points attempting to fill in unassigned volunteers for focus on Priority areas.

Post Observation

- 1) Monitor reporting of submissions to OPUS of observed data status.
- 2) Manage data flow from observers desiring PSLs data submission to OPUS.
- 3) If observer elects not to submit data themselves, expect an email containing all pertinent data and either 1) submit to OPUS or 2) forward in one email to Tech Manager with Subject line containing the PID of the observed point.
- 4) If, by the Friday after Surveyor's Week, an observer has not submitted their data through the website, contact them to determine submission intentions and assist in any way possible. Contact Tech Manager with questions or for assistance.
- 5) Report to RC Manager Friday after Surveyor's Week with issues, observation reporting, and submission reporting status.

Enjoy the knowledge that your efforts helped coordinate an entire region of Surveyors to assisted NGS in calculating a more precise Geoid Model that will lead to your ability to obtain more accurate GPS-derived orthometric heights and participated, along with dozens of other Surveyors across the State, in National Surveyor's Week 2014, Reaching New Heights in PA.

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